Emergency Lighting System

**CERTIFICATE OF DESIGN**

*This certificate shall be printed on paper clearly showing the design company's details*

Certificate Number:……………………………..

New System:  Modification, Extension Or Alteration To Existing System: (tick appropriate box):

Building Name Owner and/or Occupier………………………………………………………………………….

Description of Works……………………………………………………………………………………………….

Address of Building ........................……………………………….................................................................

Designer’s Name......................................…………………………….….........................................................................

Reference Drawing(s)…………………………………………………………………………………………….

Justifiable Variations / Items/Areas Excluded: [tick appropriate box(s)]

Justifiable Variations to I.S. 3217:2013 and/or the Specification: No Yes  (listed as attached)

Items/Areas Excluded From This Certificate: No  Yes  (listed as attached)

I/We hereby certify that, to the best of my/our ability, knowledge and belief, the Emergency Lighting System at the above building as set out on the listed drawings has been designed by me/ us in accordance with the requirements and recommendations of I.S. 3217:2013 except as stated on the attached justifiable variations (if any).

I/We confirm our competence to carry out this design.

I/We further confirm that, where the works are limited to modification, extension or alteration to an existing system, that I/we have given due consideration to the impact on the original system and I/we have taken adequate precautions to the best of my/our ability, knowledge and belief to ensure that there is no adverse impact on either the original system or the modifications

Comment………………………………………………………………………………………………………

……………………………………………………………………………………………………………………

Details & signature of authorised person responsible for the design of the system

Name..................………………………………..……..…. Position ............……………………………….

Signed.……………………………………………………… Date:……./……./…….

For and on behalf of (company)………………………………………………..………

Qualification Number

Annex C3  
*Emergency Lighting System Certificate of Installation*

*This certificate shall be printed on paper clearly showing the installation company's details*

Certificate Number………………………………….

New System:  Modification, Extension Or Alteration To Existing System: (tick appropriate box)

Building Name Owner and/or Occupier………….………………………………………….

Address of building ........................………………………………...............................................

Description of Works…………………………………………………………………………………..

Installers Name .................................…………………………….….........................................................

Reference Drawing(s)………………………………………………………………..........…………………

I/We hereby certify that the Emergency Lighting System at the above building has been installed by me/us in accordance with the System Designer’s specification and the System Designers' drawings above and in accordance with the requirements of I.S. 3217:2013.

I/We confirm my/our competence to undertake this work and to the best of my/our ability, knowledge and belief, the installation works comply with I.S. 3217:2013.

I/We confirm that, where work has been undertaken to add to or modify an existing system, that due consideration has been given to the impact of this work on the existing system and to the best of my/our ability, knowledge and belief there will be no adverse affect(s) brought about by my/our work.

I/We also certify that, in accordance with the Designers’ specification and I.S. 3217:2013, all record drawings and installation certificates required have been provided, testing/inspecting has been carried out and the certification issued.

Record Drawing(s)………………………………………………………………..........…………………………

Electrical Certification issued as required by ET101: ETCI Certificate number……………………………

Comment…………………………………………………………………………………………………………………..

Details and signature of authorised person responsible for the installation of the system:

Name................……………………………..…..……..…. Position....................……………………………

Signed……………………………………………………… Date:……./……./…….

For and on behalf of (company)……………………………………………………………………………….….

**Annex C4**

(normative)

**Emergency Lighting System Final Certificate of Commissioning**

*This certificate shall be printed on paper clearly showing the commissioning company's details.*

*A copy of this certificate shall be retained by the person/company responsible for issuing it.*

Certificate Number……………………………..

Commissioning New System:

Commissioning for Modification, Extension or Alteration to Existing System: (tick appropriate box)

Building Name Owner and/or Occupier……………………………………………………………………………..

Address of Building ……………………………………………………………………………………………………

………………………………………………………………………………………………………………………

Description of Works ………………………………………………………………..........……………………………

..............................................................................………….....………..................…………………………….

Reference Drawing(s)

………………………………………………………………..........…………………………..

Justifiable Variations / Areas/Items Excluded: [tick appropriate box(s)]

Justifiable Variations to I.S. 3217:2013 and/or the Specification: No Yes (listed as attached)

Areas/Items Excluded From This Certificate: No Yes (listed as attached)

I/We hereby certify that the Emergency Lighting System at the above building, and as detailed above, has been inspected, tested and commissioned by me/us in accordance with the requirements of I.S. 3217:2013.

I/We confirm my/our competence to undertake this work and to the best of my/our ability, knowledge and belief the commissioned works outlined above comply with the standard except as outlined on the attached justifiable variations (if any)

Comment………………………………………………………………………………………………………………

…………………………………………………………………………………………………………………………..

Details and signature of authorised person responsible for the commissioning of the system

Name................………………………………..……..…... Position ....................……………………………

Signed……………………………………………………… Date:……./……./……

For and on behalf of (company) …………………………………………………….

Qualification Number

Annex C5  
(normative)   
Emergency Lighting System Certificate of Handover

*This certificate shall be printed on paper clearly showing the commissioning company's details.*

Certificate Number ……………………

New System:  Modification, Extension or Alteration to Existing System:  (tick appropriate box)

Address of Building .....................………………………………................................................................

Extent of system covered by this certificate ……………………………………………………………..

………………………………………………………………………………………………………………………

|  |  |  |
| --- | --- | --- |
| **The following information has been received by the owner/occupier** | **Y/N** | **Initials** |
| Certificate of Design |  |  |
| Certificate of Installation |  |  |
| Final Certificate of Commissioning |  |  |
| Complete operation and maintenance manuals specific to the installed system |  |  |
| As installed drawings of the system indicating the positions and locations of all parts of the system |  |  |
| Proposal for a Service Contract Agreement for the system |  |  |
| System Logbook (Refer to 13.1) |  |  |

My/Our attention has been drawn to my/our responsibilities under Clauses 14, 15 and 16 of I.S. 3217:2013.

I/We being the person(s) responsible for the acceptance of the Emergency Lighting System, confirm receipt of the Handover Documentation as detailed above, and accept the system on behalf of:

Name..................………………………………..……..…. Position ....................………………………...

Signed.……………………………………………………… Date:……./……./……...

For and on behalf of (owner /occupier)……………………………………………………………………………

Comments…………………………………………………………………………………………………………